



## Language & Culture Assistants Program in Spain 2024-2025

### HOW TO FILL OUT APPLICATION FOR NATIONAL VISA

#### STUDENT VISA (long-stay)

You will be granted a long-stay student visa (not a working visa).

#### HOW TO FILL THE VISA FORM

In order to apply for the visa, you need to **fill out the application**. Spanish passport holders **do not need to apply for a visa**.

#### WHAT TO WRITE ON YOUR APPLICATION (with very clear handwriting):

- **NAME:** write **exactly the name** that is shown **in your passport**. **FORENAME (3)** and **SURNAME (1)**. If your passport does not show any middle names, do not write them on the application, if it does, write them after your forename.
- Fill 4, 5, 6, 7, 8, 9
- **DATE OF BIRTH:** please be aware Europeans write dates in a different format. Please write first day, then month and year.
- **TYPE OF DOCUMENT (12, 13, 14, 15, 16):** ordinary passport
- **POSTAL AND EMAIL (17):** write your address and provide an email where you will be **reachable**. You will be contacted **by email**.
- **PRINCIPAL PURPOSE OF JOURNEY (20):** Studies
- **DATE OF INTEND ENTRY (21)**  
You have to write the date you intend to travel (probably at the end of September). No more than 10 days before the start of the activity in Spain.
- **POSTAL ADDRESS OF APPLICANT IN SPAIN (23):** if you do not have an address, leave it blank or just write the school address.
- **(24, 25, 26, 27):** blank)
- **DATA OF EDUCATIONAL ESTABLISHMENT (28):** You will write the details of the school (name of the school, address, phone number and email).
- **SIGN AND DATE THE APPLICATION**

#### VISA FEES

5,910 pesos for Filipinos citizens (different for American citizens). You must bring the **exact amount**.

#### PICTURE FOR THE APPLICATION

The background **MUST BE WHITE**. Other backgrounds will not be accepted.

#### PHOTOCOPIES

You need to bring **CLEAR copies of all documents**. Refrain from taking pictures of your documents because they will not be accepted. Go to a center and have your documents properly photocopied. You also need a photocopy of your passport's **first page** and all the pages with previous visas.

For more information, always check the General Consulate Website:  
<https://www.exteriores.gob.es/Consulados/manila/en/Paginas/index.aspx>