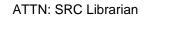
EDUCATIONAL INSTITUTION USER REGISTRATION FORM

Institution:			
Authorized Institution Representative:			
Institution Address			
Street Address:			
City:	Postal code:		
Province:	Country:		
Mailing Address (if different from Institution Address)			
Street Address:			
City:	Postal code:		
Province:	Country:		
Phone Number:	Other:		
Fax:			
Email:			
 I am aware and agree with the attached Spanish Resource Centre policies. My institution assumes responsibility for the materials borrowed by the Educational Institution Users listed in the table attached. I will notify the Spanish Resource Centre of any change of address, phone number, or email. I understand that I will supervise the use of the User card and associated personal identification number. I understand that overdue fines are \$3.00 per day per kit, and \$0.50 per day for other items. I understand that I am responsible for ensuring that all names listed in the table attached follow the policies established by the Spanish Resource Centre. I understand that the replacement costs will be charged for any lost, damaged, or unreturned materials. This will include a \$50.00 processing fee, plus any overdue fines that have accumulated. These charges may be increased to reflect the real value of the replacement of the lost items. I understand that one educational institution membership has a limit of 25 users. 			
I understand and accept these terms.			
Date:	Signature:		









EDUCATIONAL INSTITUTION USERS REGISTRATION FORM

Institution:		
	Name	Email Address
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Date:	Signature of Institution Representative:





